

Rocky River Public Library

Board of Trustees Meeting

Wednesday, March 29, 2023

The regular meeting of the Board of the Rocky River Public Library was held in the Auditorium of the Library on Wednesday, March 29, 2023, at 7:00 p.m.

Present: Jill James, Audra Bednarski, Jennifer Fisher, Ann Gynn, Dave Sansone (arrived at 7:11 p.m.), Cynthia Schafer, and Melissa Stickney.

Also Present: Trent Ross (Interim Director), Will Costello (Finance Officer), Peter Matera (Support Services Manager), Greg Jackson (Building Services Manager)

1. **CALL TO ORDER:** Ms. James called the meeting to order at 7:00 p.m.

2. **INTRODUCTION OF NEW EMPLOYEE:** Mr. Ross introduced Annelise Hoftmaurer, new Adult Services Supervisor.

2. **PUBLIC COMMENT:** Chuck Bartsche admired the Library's Ramadan display and offered to loan the Library a "He Has Risen" flag for use in an Easter display.

4. **COMMUNICATION:** Greg Jackson, Building Services Manager, provided the Board with an update on the Building Services Department. Mr. Jackson reviewed some of the accomplishments in the last year including repair of sidewalks throughout the perimeter of the building, installing a bike rack and cement pad for staff use, installing Story Book Walk posts, replacing HVAC cooling coils, mortar tuck pointing, sealing windows, and a cleaning of the standing basins by the City of Rocky River. Mr. Jackson discussed the possibility of implementing a more cost-efficient method for maintaining heating and cooling coils. Concluding his report, Mr. Jackson left the meeting at 7:15 p.m.

5. BUSINESS OF THE BOARD

APPROVAL OF THE FEBRUARY 22, 2023 BOARD MEETING MINUTES: Ms. James asked for any changes or corrections to the minutes of the February 22, 2023, Board meeting. A spelling error was noted in RESOLUTION 01-23. Ms. Schafer motioned to approve the February 22, 2023, meeting minutes as amended, seconded by Ms. Bednarski. All trustees voted yes. Motion carried.

FISCAL OFFICER AND FINANCE COMMITTEE REPORT: Ms. James noted that there was no Finance Committee meeting in March. Mr. Costello informed the Board that eight CDs will be coming due this year. He will meet with our representative at Fifth Third Bank to plan the reinvesting of the CDs coming due to maximize earnings in coming years. The impact of House Bill 1, as it is now written, is estimated to result in \$622,000 in lost revenue. Mr. Costello will continue to keep the Board updated.

APPROVAL OF FEBRUARY FINANCIALS: Ms. Stickney motioned to approve the February 2023 Financials, seconded by Ms. Fisher. All trustees voted yes. Motion carried.

APPROVAL OF FEBRUARY GIFT REPORT: The Gift Report for February 2023 reported cash gifts of \$5.00. Mr. Sansone motioned to approve the February 2023 Gift Report, seconded by Ms. James. All trustees voted yes. Motion carried.

INTERIM DIRECTOR'S REPORT: Mr. Ross referred to the activities in the Interim Directors Report. Tween and teen behavioral difficulties seem to be improving. Board Members may contact Krista Carte to register for the OLC Trustee Dinner. The Mural Advisory Committee will meet in early April to choose the final artist for the Children's Stairwell, and Mr. Ross anticipates submitting a request to enter into contract with the artist for Board approval at the next board meeting. Thanks to Greg Hatch and the Marketing Team for highlighting Cowan collections on WKYC's Good Company. Mr. Ross gave an overview of an ongoing project by curator Greg Hatch to update historical museum records. The Board shared their appreciation for Mr. Hatch's continued attention to detail and their confidence in his management of the museum's collection.

APPROVAL OF GERALD AND WYNNE MASCHINO COWAN DONATION: Ms. Fisher motioned to accept the Gerald and Wynne Maschino Cowan donation, seconded by Mr. Sansone. All trustees voted yes. Motion carried.

APPROVAL TO REQUEST FOR ITEMS TO BE ACCESSIONED INTO COLLECTION: Mr. Sansone motioned to approve request for items to be accessioned into collection, seconded by Ms. Bednarski. All trustees voted yes. Motion carried.

DECLARE ITEMS AS SURPLUS: Mr. Ross informed the Board that the items to be declared surplus include two shelving units and end-of-life technology equipment. Ms. Stickney motioned to approve items to be declared surplus, seconded by Ms. Gynn. All trustees voted yes. Motion carried.

APPROVAL OF THE PERSONNEL REPORT: Ms. Fisher motioned to approve the February Personnel Report, seconded by Ms. Schafer. All trustees voted yes. Motion carried.

PRESIDENT'S REPORT: Ms. James updated the board with the progress of the Trustee vacancy – the posting will be open until the end of May and interviews will be scheduled to begin in June.

Ms. James expressed thanks to staff for their patience dealing with the current tween and teen issues. She also thanked managers for their detailed departmental reports in the monthly Board Packet.

COMMITTEE REPORTS:

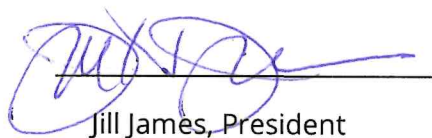
BUILDING & GROUNDS: No report.

PERSONNEL: No report.

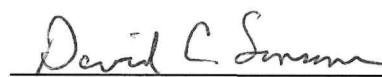
Search Taskforce: Ms. Gynn reported on the progress of the Director Search Taskforce. The public may continue to share their thoughts about the Director Search either in writing directly to the Board, or through the public comment portion of the monthly board meetings. The position will be posted on April 14, with a May 28 deadline to apply. Semi-finalist candidates will be chosen in June by Bradbury Miller Associates and the Search Taskforce. Interviews with final candidates will take place at the July 26 Board Meeting. A special meeting will be called before the August Meeting for the Board to vote.

5. NEW BUSINESS:

6. ADJOURNMENT: There being no further business, the meeting adjourned at 7:54 p.m.



Jill James, President



Dave Sansone, Secretary