

Rocky River Public Library

Board of Trustees Meeting

Wednesday, February 22, 2023

The regular meeting of the Board of the Rocky River Public Library was held in the Auditorium of the Library on Wednesday, February 22, at 7:00 p.m.

Present: Jill James, Audra Bednarski, Jennifer Fisher (attended via telephone, not able to vote), Ann Gynn, Cynthia Schafer, and Melissa Stickney.

Absent: Dave Sansone,

Also Present: Trent Ross (Interim Director), Will Costello (Finance Officer)

1. **CALL TO ORDER:** Ms. James called the meeting to order at 6:59 P.M.

2. **PUBLIC COMMENT:** None

3. **BUSINESS OF THE BOARD**

APPROVAL OF THE FEBRUARY 1, 2023 BOARD MEETING MINUTES: Ms. James asked for any changes or corrections to the minutes of the February 1, 2023 Board meeting. Ms. Bednarski motioned to approve the February 1, 2023 meeting minutes, seconded by Ms. Schafer. All trustees voted yes. Motion carried.

FISCAL OFFICER AND FINANCE COMMITTEE REPORT: The library will switch to ADP at the end of the first quarter. A billing error of \$175.00 by Paylocity has been resolved and Paylocity will refund the Library. Mr. Costello informed the Board of proposed House Bill 1 and its potential to impact library funding.

APPROVAL OF JANUARY FINANCIALS: Ms. Schafer motioned to approve the January 2023 financials, seconded by Ms. Stickney. All trustees voted yes. Motion carried.

APPROVAL OF JANUARY GIFT REPORT: The Gift Report for January 2023 reported cash gifts of \$15,750 unrestricted to the General Fund and \$25.00 restricted to the General Fund for use in library outreach. Ms. Gynn motioned to approve the January 2023 Gift Report, seconded by Ms. Bednarski. All trustees voted yes. Motion carried.

INTERIM DIRECTOR'S REPORT: Mr. Ross referred to the activities in the Interims Directors Report. Mr. Ross informed the Board of issue causing false alarms to be sent to the fire department. The false alarms, caused by the company's internal systems migration, has since been resolved. Mr. Ross updated the Board on the project to install a mural in the stairwell leading to the Children's Department and informed them that a committee of Rocky River Community members selected

three finalists to present final concepts for the project in April. Finally, Mr. Ross updated the Board on actions taken as a result of the recent climate assessment.

APPROVAL OF THE PERSONNEL REPORT: Ms. James motioned to approve the February Personnel Report, seconded by Ms. Gynn. All trustees voted yes. Motion carried.

APPROVAL OF RESOLUTION 01-23 TO APPROVE THE MEMORANDUM OF UNDERSTANDING BETWEEN LIBRARIES PARTICIPATING IN THE "CUYAHOGA READS" INITIATIVE FUNDED BY THE OHIO STATE DEPARTMENT OF EDUCATION'S LIBRARIES ACCELERATING LEARNING GRANT:

Ms. Schafer motioned to approve Resolution 01-23 To Approve a Memorandum of Understanding Between Libraries Participating in the "Cuyahoga Reads" Initiative Funded by The Ohio Department of Education's Libraries Accelerating Learning Grant, seconded by Ms. Bednarski. The roll was called; the vote resulted as follows:

Roll Call:

Audra Bednarski	Yes
Jennifer Fisher	Attended by phone, no vote
Ann Gynn	Yes
Jill James	Yes
Dave Sansone	Absent
Cynthia Schafer	Yes
Melissa Stickney	Yes

PRESIDENT'S REPORT: Ms. James updated the board with the progress of the Director search process. She will join a kick-off call with Bradbury Miller staff on February 28. Information from an upcoming online survey created by Bradbury Miller for staff and community will be collected to include in the actual job posting.

Ms. James commented on the informative departmental reports submitted by managers every month. Thank you for the multitude of projects being taken on in the library and for the staff's continued hard work.


COMMITTEE REPORTS:

BUILDING & GROUNDS: No report.

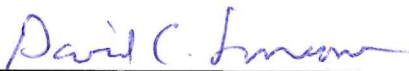
PERSONNEL COMMITTEE: No report

5. NEW BUSINESS:

6. ADJOURNMENT: There being no further business, the meeting adjourned at 7:39 p.m.



Jill James, President



Dave Sansone, Secretary