

Rocky River Public Library

Board of Trustees Meeting

Wednesday, May 24, 2022

The regular meeting of the Board of the Rocky River Public Library was held in the Auditorium of the Library on Wednesday, May 24, at 7:00 p.m.

Present: Melissa Stickney, Jill James, Audra Bednarski, Dave Sansone, Cynthia Schafer, and Jennifer Fisher

Absent: Dan Glover

Also Present: Jamie Mason (Director), Will Costello, CPA (Fiscal Officer), Peter Matera (Support Services Manager), Trent Ross (Deputy Director), Meghan Haar (Children's Librarian), Doug Fink (Training Services Specialist), and Linnea Fox (Adult Services Librarian)

1. **CALL TO ORDER:** Ms. Stickney called the meeting to order at 7:00 p.m.
2. **INTRODUCTION OF NEW EMPLOYEES:** Mr. Mason introduced to the Board new employees Meghan Haar, Children's Librarian; Doug Fink, Training Services Specialist; Linnea Fox, Adult Services Librarian. Following the introduction, all newly introduced staff left the meeting at 7:03 p.m.
3. **PUBLIC COMMENT:** Six community members addressed the Board.

Audra Costello – Thanked the Library for its diverse and inclusive programs.

Owen Ganor – Shared support for the diverse programming the Library offers. Thanked the Library for having programs inclusive to all and that are a support to students.

Liz Harmath – Thanked the Library for offering of LGBTQ programs in line with Library's mission and remaining a place that welcomes the entire community.

Kevin Costello – Thanked the Library for the variety of programming offered and that there is programming for everyone.

Julia Mosca – Thanked the Library for diverse programming and allowing people to see themselves in the community.

Aria Sova – Shared their love of the library and their pride of living in a city with an inclusive Library welcoming to all their friends.

4. **COMMUNICATION:** Peter Matera, Support Services Manager, provided the Board an overview of the Support Services Department including the roles and responsibilities of the department staff. Mr. Matera updated the Board on recent Support Services projects accomplished over the last year and a half including updating the periodical collection; implementing new meeting room equipment, extended wi-fi, password management system, and printer and copier update; and purchase of a new outdoor sign. Mr. Matera shared that the Library has moved from a tethered technology environment to a floating environment where staff can take their workstations with them as they move. Mr. Matera shared upcoming projects.

5. **BUSINESS OF THE BOARD**

APPROVAL OF THE April 27, 2022 BOARD MEETING MINUTES: Ms. Stickney asked for any changes or corrections to the minutes of the April 27, 2022 Board meeting. Mr. Sansone motioned to approve the April 27, 2022 meeting minutes, seconded by Ms. Bednarski. All trustees voted yes. Motion carried.

FISCAL OFFICER AND FINANCE COMMITTEE REPORT: Mr. Costello reported on the April 2022 financials. Mr. Costello referred to the Fiscal Officer's report. Mr. Costello updated the Board on the Library's investment in Commercial Paper and how the Library will strategically invest to take advantage of the rising interest rates. Mr. Costello spoke with the State Auditor's Office to have the initial conversation regarding the Library's eligibility for conducting an Agreed Upon Procedures for the upcoming audit (2020-2021). Mr. Costello provided a status update to the banking errors Paylocity made earlier in the year and informed the Board that the Library has been made whole. Mr. Costello will conduct further analysis to look over all Paylocity transactions. Ms. James motioned to approve the April 2022 financials, seconded by Ms. Fisher. All trustees voted yes. Motion carried.

GIFT REPORT: The Gift Report for April 2022 reported cash gifts of \$25.00 restricted to the General Fund for Outreach and \$150.00 unrestricted to the General Fund. Ms. Stickney motioned to approve the April 2022 Gift Report, seconded by Ms. James. All trustees voted yes. Motion carried.

APPROVAL OF RESOLUTION 01-22: RESOLUTION AUTHORIZING 2023 TAX

BUDGET: Mr. Sansone motioned and Ms. Bednarski seconded approval of Resolution 01-22, 2023 Tax Budget Authorization. The roll was called; the vote resulted as follows:

Roll Call

Audra Bednarski Yes

Jennifer Fisher Yes

Jill James	Yes
David Sansone	Yes
Cynthia Schafer	Yes
Melissa Stickney	Yes

APPROVAL OF RESOLUTION 02-22 PROVIDING FOR PUBLIC OPENING AND READING OF BIDS BY FISCAL OFFICER FOR LOWER-LEVEL CARPET PROJECT: Ms. Stickney motioned and Ms. Fisher seconded approval of Resolution 02-22, Providing authorization for public opening and reading of bids by Fiscal Officer for Lower-Level Carpet Project. The roll was called; the vote resulted as follows:

Roll Call

Audra Bednarski	Yes
Jennifer Fisher	Yes
Jill James	Yes
David Sansone	Yes
Cynthia Schafer	Yes
Melissa Stickney	Yes

DIRECTOR'S REPORT: Mr. Mason referred to the activities in the Director's Report. Mr. Mason updated the Board on the status of the Library Programming Policy which will be brought before the Board in June. Mr. Mason met with TAMS group and has taken initial steps to begin the compensation study including benchmarking and setting a compensation philosophy.

APPROVAL OF WOODWARD DONATION: Ms. Bednarski motioned to approve the Lesley Woodward donation of a ceramic sculpture to the Cowan collection, seconded by Ms. Fisher. All trustees voted yes. Motion carried.

APPROVAL OF REQUEST FOR ITEMS TO BE ACCESSIONED INTO THE LIBRARY'S COLLECTION PER SECTION 3385.07, PRESUMPTION OF GIFT TO MUSEUM: Ms. James motioned to approve multiple items included in the Director's report be accessioned into the Library's collection per section 3385.07, presumption of gift to museum, seconded by Ms. Stickney. All trustees voted yes. Motion carried.

APPROVAL OF QUOTE FROM HMM RESTORATION FOR TUCKPOINTING AND CAULKING: Ms. Schafer motioned to approve the quote from HMM for restoration

for tuckpointing and caulking, seconded by Ms. James. All trustees voted yes. Motion carried.

APPROVAL OF THE PERSONNEL REPORT: Ms. Stickney motioned to approve the May Personnel Report, seconded by Mr. Sansone. All trustees voted yes. Motion carried.

STATEMENT FROM TRUSTEE JENNY FISHER: I want to add something for the record of this public meeting. On Saturday April 30th I received over 30 phone calls in a two-hour time span leaving brief harassing messages regarding the library programming for the summer – specifically opposing LGBTQ programs and the Tarot Card program. One of these calls specifically mentioned my family, asking in part “do you know where your children are?” These calls were nearly constant throughout the two hours, and I felt threatened, uncomfortable, and frankly, horrified. As a member of the Library Board, I fully support RRPL’s programming decisions, which are aligned with our proposed programming policy. I was disappointed and discouraged there are members of the community who decided that this type of assault was acceptable. Harassment of board members and their families is unacceptable. I encourage all members of the community to contact the library staff and the library board with question and concerns through this public forum or via email. Thank you.

PRESIDENT’S REPORT: Ms. Stickney updated the Board on the status of the upcoming Board vacancy. Ms. Stickney said that seven interviews were conducted, and the selected candidate will be confirmed at the June 23 Rocky River School Board meeting.

COMMITTEE REPORTS:

BUILDING & GROUNDS: No report.

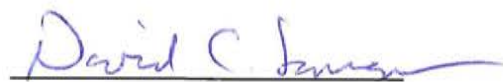
PERSONNEL: Ms. Fisher updated the Board that the committee will be meeting to conduct an annual review for the Director.

6. **NEW BUSINESS:** None

7. **ADJOURNMENT:** There being no further business, the meeting adjourned at 8:09 p.m.



Melissa Stickney, President



Dave Sansone, Secretary