

Rocky River Public Library

Board of Trustees Meeting

Wednesday, February 23, 2022

The regular meeting of the Board of the Rocky River Public Library was held in the Auditorium of the Library on Wednesday, February 23, at 7:00 p.m.

Present: Melissa Stickney, Jill James, Audra Bednarski, Dave Sansone, Cynthia Schafer, and Jennifer Fisher (arrived at 8:07)

Absent: Dan Glover

Also Present: Jamie Mason (Director), Will Costello, CPA (Fiscal Officer), Peter Matera (Support Services Manager), and Trent Ross (Deputy Director)

1. **CALL TO ORDER:** Ms. Stickney called the meeting to order at 7:00 p.m.

2. **PUBLIC COMMENT:** No comment

3. **BUSINESS OF THE BOARD**

APPROVAL OF THE JANUARY 26, 2022 BOARD MEETING MINUTES: Ms. Stickney asked for any changes or corrections to the minutes of the January 26, 2022 Board meeting. Ms. Bednarski motioned to approve the January 26, 2022 meeting minutes, seconded by Ms. James. All trustees voted yes. Motion carried.

FISCAL OFFICER AND FINANCE COMMITTEE REPORT: Mr. Costello reported on the January 2022 financials. Mr. Costello informed the Board of errors made by Paylocity when onboarding the Library to their payroll software. Ms. Stickney motioned to approve the January 2022 financials, seconded by Ms. James. All trustees voted yes. Motion carried.

GIFT REPORT: The Gift Report for January 2022 reported cash gifts of \$15,585.00 unrestricted to the General Fund. Mr. Sansone motioned to approve the January 2022 Gift Report, seconded by Ms. Schafer. All trustees voted yes. Motion carried.

DIRECTOR'S REPORT: Mr. Mason referred to the activities in the Director's Report. Mr. Mason updated the Board on his search for an attorney specializing in construction law.

APPROVAL OF THE MERITECH PURCHASE: Ms. Stickney motioned to approve the Meritech purchase not to exceed \$57,689, seconded by Ms. Bednarski. All trustees voted yes. Motion carried.

APPROVAL OF THE COLLECTIONHQ SUBSCRIPTION: Mr. Sansone motioned to approve the collectionHQ subscription not to exceed \$16,500, seconded by Ms. James. All trustees voted yes. Motion carried.

APPROVAL OF THE TRAINING SERVICES JOB DESCRIPTIONS: Ms. Bednarski motioned to approve the Training Services Job Descriptions as presented, seconded by Ms. Schafer. All trustees voted yes. Motion carried.

APPROVAL OF THE PERSONNEL REPORT: Ms. Stickney motioned to approve the February Personnel Report, seconded by Mr. Sansone. All trustees voted yes. Motion carried.

PRESIDENT'S REPORT: Ms. Stickney reminded the Board that a Board vacancy will be advertised by The Rocky River School Board in a few months.

COMMITTEE REPORTS:

BUILDING & GROUNDS: No report.

PERSONNEL: No report.

4. NEW BUSINESS:

5. EXECUTIVE SESSION TO DISCUSS LEGAL MATTERS:

Ms. Stickney motioned to enter into Executive Session to discuss legal matters at 8:10 p.m., seconded by Ms. Fisher. The roll was called; the vote resulted as follows:

Ms. Bednarski	Yes
Ms. Fisher:	Yes
Ms. James:	Yes
Mr. Sansone:	Yes
Ms. Schafer:	Yes
Ms. Stickney:	Yes

The board exited executive session at 8:50 p.m.

6. ADJOURNMENT: There being no further business, the meeting adjourned at 8:50 p.m.



Melissa Stickney, President



Dave Sansone, Secretary