

# BOARD POLICIES

---

## **3D Printing**

Category: Operational

Approved: December 12, 2018

Revised:

The Rocky River Public Library – an informational, educational, recreational, and cultural resource – is committed to adapting quickly and efficiently to anticipate and meet community needs. In this role, the library provides access to 3D printing for educational, creative, and practical purposes.

### **Access**

Any patron with a library card in good standing issued from Rocky River Public Library or a CLEVNET Library may use the Library's 3D printing services. Prints are queued on a first-come, first-served basis and patrons are limited to one item in the print queue at a time. Priority printing will be given to Library programs and events.

### **Lawful and Appropriate Use**

All physical interaction and configuration with the 3D printers will be conducted by designated Rocky River Public Library staff.

Rocky River Public Library's 3D printers are intended to be used for prototyping and patron enjoyment and creativity. The Library's resources are not meant for production and the Library reserves the right to refuse to print large quantities of identical items.

The Library's 3D printers are to be used for lawful purposes only and the Library reserves the right to refuse to print any 3D model for any reason including:

- Any item that is unsafe, harmful, dangerous, or that is prohibited by local, state, or federal law.
- Any item that is inappropriate for the library environment.
- Any item that violates the intellectual property rights of others.

The 3D printers may be viewable by the public. Therefore, the production of all projects is subject to the viewing by the public.

**Printing**

The cost of 3D printing will be determined by the weight of the material used to print the completed object. An estimated cost of printing can be generated by staff prior to printing a model. However, the exact price of printing will be assessed upon completion. Only the Library supplied filament and materials may be used for printing.

Failure to collect and pay for a completed print within 7 days will result in the cost of the print being charged to the patron's library account as a fine. At that time, the Library may discard the print or appropriate the model for Library use.

Designs can fail. The Library will not be held responsible for design failure and patrons will be charged the full cost of the print should a failure occur. The Rocky River Public Library staff have sole discretion to make slight alterations, such as adding supports, to patrons' designs to make them printable. The Library does not guarantee they will print successfully, and the Library does not provide design services.

Supervision of the printing process by library employees does not constitute knowledge, or acknowledgment, of the final use of the 3D printer's products, nor the lawful status of said products; Rocky River Public Library specifically disclaims any knowledge thereof.

Products of the 3D printing service are provided "as-is" and without warranties of any kind, either express or implied.