

Rocky River Public Library

Board of Trustees Meeting

Wednesday September 30, 2020.

The regular meeting of the Board of the Rocky River Public Library was held remotely via Microsoft Teams video conferencing on Wednesday, September 30, at 7 p.m.

Present: Melissa Stickney, Cynthia Schafer, Jennifer Fisher, David Sansone, Audra Bednarski, Dan Glover, and Jill James.

Absent:

Also Present: Jamie Mason (Director), Will Costello, CPA (Fiscal Officer), and Trent Ross (Deputy Director)

1. **CALL TO ORDER:** Ms. Bednarski called the meeting to order at 7:00 p.m.
2. **PUBLIC COMMENT:** None.
3. **BUSINESS OF THE BOARD**

Due to COVID-19 pandemic, the September 30, 2020 board meeting was held remotely, all votes were recorded by roll call.

APPROVAL OF THE AUGUST 26, 2020 BOARD MEETING MINUTES: Ms. Bednarski asked for any changes or corrections to the minutes of the August 26, 2020 board meeting. Ms. Schafer motioned to approve the August 26, 2020 meeting minutes seconded by Ms. James. The roll being called upon its adoption; the vote resulted as follows:

Ms. Bednarski:	Yes
Mr. Sansone	Yes
Ms. Schafer	Yes
Ms. Fisher	Yes
Ms. Stickney	Yes
Ms. James	Yes
Mr. Glover	Yes

FISCAL OFFICER AND FINANCE COMMITTEE REPORT: Mr. Costello reported on the August 2020 financials. Ms. Stickney motioned to approve the August 2020 financials, seconded by Ms. Fisher. The roll being called upon its adoption; the vote resulted as follows:

Ms. Bednarski:	Yes
Mr. Sansone	Yes
Ms. Schafer	Yes
Ms. Fisher	Yes
Ms. Stickney	Yes
Ms. James	Yes
Mr. Glover	Yes

GIFT REPORT: The Gift Report for August 2020 reported cash gifts of \$70 to the General Fund. Ms. Schafer motioned to approve the August 2020 Gift Report, seconded by Ms. James. The roll being called upon its adoption; the vote resulted as follows:

Ms. Bednarski:	Yes
Mr. Sansone	Yes
Ms. Schafer	Yes
Ms. Fisher	Yes
Ms. Stickney	Yes
Ms. James	Yes
Mr. Glover	Yes

APPROVAL OF RESOLUTION 05-20 ESTABLISHING A SPECIAL REVENUE FUND (211) TO ACCOUNT FOR GRANT FUNDS RECEIVED FROM THE CORONAVIRUS RELIEF FUND PUBLIC LIBRARY ASSISTANCE PROGRAM:

Mr. Sansone motioned to approve Resolution 05-20 establishing a special revenue fund (211), seconded by Ms. Stickney. The roll being called upon its adoption; the vote resulted as follows:

Ms. Bednarski:	Yes
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Mr. Sansone	Yes
Ms. Schafer	Yes
Ms. Fisher	Yes
Ms. Stickney	Yes
Ms. James	Yes
Mr. Glover	Yes

APPROVAL OF RESOLUTION 06-20 AMENDED APPROPRIATIONS: Mr. Costello changed the fund number listed on the resolution from fund 201 to fund 211. Ms. James motioned approval of Resolution 06-20 amending appropriations to account for the special revenue fund as amended, seconded by Ms. Schafer. The roll being called upon its adoption; the vote resulted as follows:

Ms. Bednarski:	Yes
Mr. Sansone	Yes
Ms. Schafer	Yes
Ms. Fisher	Yes
Ms. Stickney	Yes
Ms. James	Yes
Mr. Glover	Yes

APPROVAL OF TLR QUOTE FOR REME/HALO AIR FILTRATION USING GRANT FUNDS (FUND 211): Ms. James motioned approval of TLR quote for REME/HALO air filtration system using grant funds not to exceed \$23,124, seconded by Ms. Schafer. The roll being called upon its adoption; the vote resulted as follows:

Ms. Bednarski:	Yes
Mr. Sansone	Yes
Ms. Schafer	Yes
Ms. Fisher	Yes
Ms. Stickney	Yes

Ms. James Yes

Mr. Glover Yes

DIRECTOR REPORT: Mr. Mason referred to the activities in the Director's Report.

APPROVAL OF UPGRADE OF FRONT FACING DOOR OPENING HARDWARE ON PUBLIC ELEVATOR: Ms. James motioned approval of upgrade of front facing door opening hardware on public elevator not to exceed \$22,800, seconded by Ms. Schafer. The roll being called upon its adoption; the vote resulted as follows:

Ms. Bednarski: Yes

Mr. Sansone Yes

Ms. Schafer Yes

Ms. Fisher Yes

Ms. Stickney Yes

Ms. James Yes

Mr. Glover Yes

APPROVAL OF REVISED PATRON CODE OF CONDUCT POLICY: Ms. Stickney asked that customers be changed to patrons on page 4 paragraph 3, Ms. James motioned approval of revised patron code of conduct policy as amended, seconded by Ms. Bednarski. The roll being called upon its adoption; the vote resulted as follows:

Ms. Bednarski: Yes

Mr. Sansone Yes

Ms. Schafer Yes

Ms. Fisher Yes

Ms. Stickney Yes

Ms. James Yes

Mr. Glover Yes

PERSONNEL REPORT: Ms. James motioned approval of the August 2020 Personnel Report, seconded by Mr. Sansone. The roll being called upon its adoption; the vote resulted as follows:

Ms. Bednarski:	Yes
Mr. Sansone	Yes
Ms. Schafer	Yes
Ms. Fisher	Yes
Ms. Stickney	Yes
Ms. James	Yes
Mr. Glover	Yes

PRESIDENT'S REPORT: Ms. Bednarski reported on the upcoming joint board meeting with the Rocky River School Board scheduled to take place October 5, 2020. Ms. Bednarski asked the board to consider whether they would attend in person or virtually. Ms. Bednarski will follow up with each board member prior to the meeting to discuss attendance and concerns. Ms. Bednarski received a phone call at home from a patron who called to praise the work of Megan Alabaugh and the excellent service she provided.

COMMITTEE REPORTS:


Building & Grounds: No Meeting.


Personnel: No Meeting.

Finance: No Meeting.

4. NEW BUSINESS: None.

5. ADJOURNMENT: There being no further business, the meeting adjourned at 8:18 p.m.


Audra Bednarski, President


Dave Sansone, Secretary