

Rocky River Public Library

Board of Trustees Meeting

Wednesday June 24, 2020.

The regular meeting of the Board of the Rocky River Public Library was held in the Library on Wednesday, June 24, 2020, at 7 p.m.

Present: Melissa Stickney, Cynthia Schafer, Jennifer Fisher, David Sansone, and Audra Bednarski.

Absent: Dan Glover, Jill James

Also Present: Jamie Mason (Director), Will Costello, CPA (Fiscal Officer) via video conference, Trent Ross (Deputy Director), and Peter Matera (Support Services Manager)

1. **CALL TO ORDER:** Ms. Bednarski called the meeting to order at 7:00 p.m.

2. **PUBLIC COMMENT:** None.

3. **BUSINESS OF THE BOARD**

APPROVAL OF THE MAY 27, 2020 BOARD MEETING MINUTES: Ms. Bednarski asked for any changes or corrections to the minutes of the May 27, 2020 board meeting. Ms. Schafer requested correction from Cowen to the correct spelling of Cowan, change from Ms. to Mr. on Mr. Sansone's name, correct misspelling from Biblioteka to Bibliotheca, and change from meeting room to meeting rooms. Ms. Fisher motioned to approve the May 27, 2020 meeting minutes as corrected, seconded by Mr. Sansone. All trustees voted yes. Motion carried.

FISCAL OFFICER AND FINANCE COMMITTEE REPORT: Mr. Costello reported on the May 2020 financials. During the financial report Ms. Stickney requested the finance committee resume regularly scheduled finance committee meetings starting with the July 20th meeting. Ms. Stickney motioned to approve the May 2020 financials, seconded by Ms. Schafer. All trustees voted yes. Motion carried.

GIFT REPORT: The Gift Report for May 2020 reported cash gifts of \$0 to the General Fund. Ms. Schafer motioned to approve the May 2020 Gift Report, seconded by Ms. Fisher. All trustees voted yes. Motion carried.

DIRECTOR REPORT: Mr. Mason referred to the activities in the Director's Report.

APPROVAL OF PURCHASE FOR TECHNOLOGY UPGRADES IN MEETING ROOMS: Ms. Schafer motioned to approve technology upgrades in the Auditorium and Community Room in an amount not to exceed \$74,600, recognizing that \$20,000 of this amount has already been given to the Library by the Women's Committee of Rocky River Public Library for this project and contingent upon receiving the remaining amount (not to exceed \$54,600) from the Rocky River Public Library Foundation based on a resolution recently approved by the Rocky River Public Library Foundation Board. Seconded by Ms.

Stickney. All trustees voted yes. Motion carried. The Board asked that the proposed contract(s) for this project be reviewed by the Library's attorney as well as those Board members who are attorneys.

LIBRARY MASK REQUIREMENT: Mr. Mason asked for Board support of a policy to require the public to wear face coverings when in the Library building per the CDC guidelines. Ms. Schafer motioned to approve Board support of the COVID-19 Pandemic Policy on Face Coverings, seconded by Ms. Fisher. All Trustees voted yes. Motion carried.

PERSONNEL REPORT: Ms. Bednarski motioned approval of the May 2020 Personnel Report, seconded by Mr. Sansone. All trustees voted yes. Motion carried.

PRESIDENT'S REPORT: Ms. Bednarski lead a discussion regarding the Board's use of Microsoft Teams for Board business, no vote was taken.

COMMITTEE REPORTS:

Building & Grounds: No Meeting.

Personnel: No Meeting.

Finance: No Meeting. A Finance Committee meeting will be held July 20, 2020.

4. **NEW BUSINESS:** Mr. Sansone motioned to enter executive session at 8:41 p.m. to discuss the employment or compensation of a public employee, seconded by Ms. Fisher. The roll being called upon its adoption; the vote resulted as follows:

Ms. Bednarski:	Yes
Mr. Sansone	Yes
Ms. Schafer	Yes
Ms. Fisher	Yes
Ms. Stickney	Yes
Ms. James	Absent
Mr. Glover	Absent

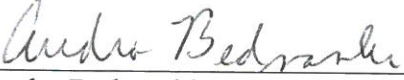
The board exited executive session at 9:40 p.m.

Mr. Sansone motioned to increase Director Mason's salary by 3.5% (2% increase plus a merit increase of 1.5%) effective retroactively to January 1, 2020, seconded by Ms. Schafer. The roll being called upon its adoption; the vote resulted as follows:


Ms. Bednarski:	Yes
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Mr. Sansone	Yes
Ms. Schafer	Yes
Ms. Fisher	Yes
Ms. Stickney	Yes
Ms. James	Absent
Mr. Glover	Absent

5. **ADJOURNMENT:** There being no further business, the meeting adjourned at 9:41 p.m.



Audra Bednarski, President



Dave Sansone, Secretary