

Rocky River Public Library

Board of Trustees Meeting

Wednesday February 26, 2020.

The regular meeting of the Board of the Rocky River Public Library was held in the Library on Wednesday, February 26, 2020, at 7 p.m.

Present: Melissa Stickney, Cynthia Schafer, Jill James, Jennifer Fisher, and Audra Bednarski.

Absent: Dan Glover, David Sansone.

Also Present: Jamie Mason (Director), Will Costello, CPA (Fiscal Officer), Trent Ross (Deputy Director), Rhonda Han, Pam Ward (Deputy Fiscal Officer), and Peter Matera (Support Services Manager)

1. **CALL TO ORDER:** Ms. Bednarski called the meeting to order at 7:00 p.m.
2. **PUBLIC COMMENT:** None.
3. **RESOLUTION 02-20 TO APPOINT RHONDA HAN AS DEPUTY FISCAL OFFICER:** Ms. Stickney motioned approval of resolution 02-20 appointing Rhonda Han as Deputy Fiscal Officer for FY 2020, seconded by Ms. Schafer. The roll called upon its adoption; the vote resulted as follows:

Roll Call

Audra Bednarski	Yes
Jennifer Fisher	Yes
Jill James	Yes
Cynthia Schafer	Yes
Melissa Stickney	Yes
Dan Glover	N/A
David Sansone	N/A

4. **RESOLUTION 03-20 TO RECOGNIZE THE SERVICE AND RETIREMENT OF PAMELA WARD:** Ms. Stickney motioned approval of resolution 03-20 recognizing Pamela Ward's service and retirement, seconded by Ms. Schafer. All trustees voted yes, motion carried.
5. **BUSINESS OF THE BOARD**

APPROVAL OF THE JANUARY 29, 2020 BOARD MEETING MINUTES: Ms. Bednarski asked for any changes or corrections to the minutes of the January 29, 2020 board meeting. Ms. James motioned to approve the January 29, 2020 meeting minutes, seconded by Ms. Schafer. All trustees voted yes. Motion carried.

FISCAL OFFICER AND FINANCE COMMITTEE REPORT: Mr. Costello reported on the January 2020 financials. Ms. Stickney motioned to approve the January 2020 financials, seconded by Ms. Fisher. All trustees voted yes. Motion carried.

GIFT REPORT: The Gift Report for January 2020 reported cash gifts of \$11,554 to the General Fund and \$20,000 to the Capital Fund. Ms. James motioned to approve the January 2020 gift report, seconded by Ms. Schafer. All trustees voted yes. Motion carried.

DIRECTOR REPORT: Mr. Mason referred to the activities in the Director's report. Mr. Mason discussed with the board marketing and branding under the new strategic plan.

DECLARE ITEMS AS SURPLUS: Ms. Bednarski motioned to declare items as surplus per Mr. Mason's recommendation, seconded by Ms. Fisher. All trustees voted yes. Motion carried.

PERSONNEL REPORT: Ms. Stickney motioned approval of the February 2020 Personnel report, seconded by Ms. James. All trustees voted yes. Motion carried.

PRESIDENT'S REPORT:

Committee Assignments: Ms. Schafer motioned approval of presented committee assignments, seconded by Ms. Fisher. All trustees voted yes. Motion carried.

Ex-Officio, All Committees: Audra Bednarski, President

Buildings & Grounds: **Dan Glover, Chair**
Jill James, Cindy Schafer

Finance: **Melissa Stickney, Chair**
Jill James, Jenny Fisher

Personnel: **Dave Sansone, Chair**
Jenny Fisher, Cindy Schafer

Audit: **Melissa Stickney, Chair**
Jenny Fisher, Jill James

Records Commission: **Will Costello, Chair**
Audra Bednarski, Jenny Fisher, Dan Glover, Jill James,
Dave Sansone, Cindy Schafer, Melissa Stickney

RRPL Foundation: **Melissa Stickney, Jill James**

COMMITTEE REPORTS:

Building & Grounds: No Report.

Personnel: No Report.

Finance: No Meeting.

6. NEW BUSINESS: None.

7. ADJOURNMENT: There being no further business, the meeting adjourned at 8:18 p.m.

Audra Bednarski, President

Dave Sansone, Secretary