

Rocky River Public Library

Board of Trustees Meeting

Wednesday January 29, 2020.

The regular meeting of the Board of the Rocky River Public Library was held in the Library on Wednesday, January 29, 2020, at 7 p.m.

Present: Melissa Stickney, Cynthia Schafer, Jill James, David Sansone, and Audra Bednarski.

Absent: Dan Glover, Jennifer Fisher.

Also Present: Jamie Mason (Director), Will Costello, CPA (Fiscal Officer), Trent Ross (Deputy Director), and Peter Matera (Support Services Manager)

1. **CALL TO ORDER:** Ms. Schafer called the meeting to order at 7:00 p.m.
2. **PUBLIC COMMENT:** None.
3. **COMMUNICATON:** None.
4. **BUSINESS OF THE BOARD**

APPROVAL OF THE DECEMBER 11, 2019 BOARD MEETING MINUTES: Ms. Schafer asked for any changes or corrections to the minutes of the December 11, 2019 board meeting. Ms. Stickney motioned to approve the December 11, 2019 meeting minutes, seconded by Ms. James. All trustees voted yes. Motion carried.

FISCAL OFFICER AND FINANCE COMMITTEE REPORT: Mr. Costello reported on the November 2019 and December 2019 financials. Ms. Stickney motioned to approve the November 2019 and December 2019 financials, seconded by Mr. Sansone. All trustees voted yes. Motion carried.

GIFT REPORT: The Gift Report for November 2019 reported cash gifts of \$100 to the General Fund. The Gift Report for December 2019 reported cash gifts of \$810 to the General Fund. Ms. Schafer motioned to approve the November 2019 and December 2019 gift report, seconded by Ms. Bednarski. All trustees voted yes. Motion carried.

APPROVE PURCHASE ORDERS OVER \$10,000: Ms. James motioned to approve annual purchase orders over \$10,000, seconded by Ms. Stickney. All trustees voted yes. Motion carried.

APPROVAL RESOLUTION 01-20 APPOINTING THE FISCAL OFFICER AND DEUPTY FISCAL OFFICER: Ms. Schafer motioned approval of resolution 01-20 appointing William R. Costello, Jr., CPA, as fiscal officer and Pamela Ward as deputy fiscal officer for the one-year term in 2020, seconded by Ms. Bednarski. The roll called upon its adoption, the vote resulted as follows:

Roll Call

Melissa Stickney Yes

Cynthia Schafer Yes

David Sansone Yes

Audra Bednarski Yes

Jill James Yes

Absent:

Dan Glover N/A

Jennifer Fisher N/A

DIRECTOR REPORT: Mr. Mason referred to the activities in the Director's report.

APPROVE 2020-2023 STRATEGIC PLAN: Ms. James motioned approval of the 2020-2023 strategic plan, seconded by Mr. Sansone. All trustees voted yes. Motion carried.

PERSONNEL REPORT: Ms. Bednarski motioned approval of the January 2019 Personnel report, seconded by Ms. Schafer. All trustees voted yes. Motion carried.

PRESIDENT'S REPORT: Ms. Schafer motioned approval of the following slate of officers:

President: Audra Bednarski
 Vice President: Melissa Stickney
 Secretary: Dave Sansone

Seconded by Ms. James. All trustees voted yes. Motion carried.

OATH OF OFFICE: The board of trustees and the fiscal officer took the following oath of office:

ROCKY RIVER PUBLIC LIBRARY

OATH OF OFFICE OF (FISCAL OFFICER/BOARD MEMBER)

I, _____, do solemnly swear that I will support the
 Constitution of the United States, and the Constitution of the State of Ohio;
 and that I will faithfully and impartially discharge my duties as (Fiscal

Officer/Trustee) of the Rocky River Public Library, Cuyahoga County, Ohio, to the best of my ability, and in accordance with the laws now in effect and hereafter to be enacted, during my continuance in said office and until my successor is chosen and qualified.

Sworn to and subscribed by me, this the 29th day of January 2020


COMMITTEE REPORTS:

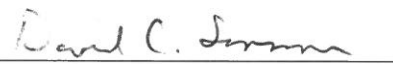
Building & Grounds: No Report.

Personnel: No Report.

Finance: The committee met on January 13th, 2020 and reviewed the finances.

5. **NEW BUSINESS:** The board discussed the planned attendance of the June 10, 2020 Rocky River School Board Meeting. No vote occurred.
6. **ADJOURNMENT:** There being no further business, the meeting adjourned at 8:03 p.m.


Audra Bednarski, President


Dave Sansone, Secretary