



Dear Valued Patron,

As we all continue to navigate these unconventional times, we are trying a new option for service at the Library. Starting **Monday, May 18th**, we will begin curbside service for material pickup. We will be open for **curbside service only Monday through Friday from 11:00 am until 7:00 pm**. You can call the Library at 440-333-7610, visit the website at www.rrpl.org, or use the CLEVNET App on your smartphone to place items on hold.

After you receive a notification that your items are ready to be picked up via phone, email, or text, you can come to the Library and park in any numbered space. Call us at 440-333-7610, give us your name, and the number of the space you are parked in and we will bring your materials out to you.

Please continue to return all materials to the book drop. Staff will not be able to take materials from you to prevent any type of potential cross-contamination of materials. All materials that will be circulated to patrons have been through a minimum of a 72-hour quarantine to ensure they are virus free.

We ask for your patience as we cannot anticipate wait times at this point. A walk-up queue will also be available if you wish to walk to the Library to pick up your holds. All services are first come, first serve.

We are continuing to evaluate our building, assess our programming, and review the various requirements and recommendations from Governor Mike Dewine. We will open the building when we feel it is safe for both the Staff and Patrons. But, at this point, our spaces do not allow us to effectively keep social distancing guidelines. Please stay tuned for updates as we have them.

Please remember these steps:

1. Receive a holds available notification
2. Upon arrival at the Library, notice your parking space number
3. Call 440-333-7610 with your name and number
4. Receive your items from a staff member
5. Return your current items in the Book drop

Jamie L. Mason,
Director