

## JOB POSTING

### **Outreach Associate**

### **TEMPORARY**

ASAP- July 31st  
(20 hours per week)

Rocky River Public Library is seeking a part-time Outreach Associate to assist with a flourishing home delivery program as well as collaborate on various large-scale community focused library projects. We are an independent, medium-sized public library in suburban Cleveland, Ohio with a focus on excellent customer service.

Under general supervision, duties would include, but are not limited to, assisting in the management of loans to individuals and institutions, independent delivery of materials as well as delivering with the Outreach Librarian, accomplishing organizational tasks in support of projects and programs. Flexible schedule including Saturdays, Sundays, and evenings.

The salary range for this position is \$11.21 - \$16.82/hr.

High School diploma and valid State of Ohio Driver's License required. Candidates should be good listeners and communicators, present an up-beat attitude, and place top priority on customer service.

Submit Rocky River Public Library job application, (e-mail preferred) to:

[jobs@rrpl.org](mailto:jobs@rrpl.org)

Ms. Sherry Shuster, Human Resources Generalist

DEADLINE: Friday, January 31<sup>st</sup> at 5:00 PM

RRPL is an EEOO

Employment applications are available at the Greeter's desk of the Library or online at: <https://rrpl.org/employment/>

No phone calls, please.