Rocky River Public Library

Board of Trustees Meeting

Wednesday December 11, 2019.

The regular meeting of the Board of the Rocky River Public Library was held in the Library on Wednesday, December 11, 2019, at 7 p.m.

Present: Melissa Stickney, Jennifer Fisher, Cynthia Schafer, Jill James (arrived at 7:50), Dan Glover, and Audra Bednarski.

Absent: Dave Sansone.

Also Present: Jamie Mason (Director), Will Costello, CPA (Fiscal Officer), Trent Ross (Deputy Director), and Peter Matera (Support Services Manager)

1. **CALL TO ORDER:** Ms. Schafer called the meeting to order at 7:00 p.m.

2. **PUBLIC COMMENT:** None.

3. **COMMUNICATON:** None.

4. **BUSINESS OF THE BOARD**

APPROVAL OF THE OCTOBER 30, 2019 BOARD MEETING MINUTES: Ms. Schafer asked for any changes or corrections to the minutes of the October 30, 2019 board meeting. Ms. Bednarski motioned to approve the October 30, 2019 meeting minutes, seconded by Ms. Stickney. All trustees voted yes. Motion carried.

FISCAL OFFICER AND FINANCE COMMITTEE REPORT: Mr. Costello reported on the October 2019 financials. Ms. Bednarski motioned to approve the October 2019 financials, seconded by Ms. Fisher. All trustees voted yes. Motion carried.

GIFT REPORT: The Gift Report for October 2019 reported cash gifts of $2,705 to the General Fund. Ms. Stickney motioned to approve the October 2019 gift report, seconded by Ms. Schafer. All trustees voted yes. Motion carried.

RESOLUTION 04-19 PERMANENT APPROPRIATIONS FOR 2019: Ms. Stickney motioned to approve Resolution 04-19 Permanent Appropriations for 2019, seconded by Ms. Bednarski. The roll called upon its adoption, the vote resulted as follows:

Roll Call

Melissa Stickney	Yes
Cynthia Schafer	Yes
Jennifer Fisher	Yes
Dan Glover	Yes

Audra Bednarski	Yes
Absent:	
David Sansone	N/A
Jill James	N/A

APPROVAL OF 2020 EMPLOYEE RATES EFFECTIVE 12-29-2019: Mr. Glover expressed his desire to have all full-time employees compensated at a minimum of $15/hour. Ms. Bednarski motioned to approve 2020 Employee Rates Effective 12-29-19 as originally proposed, seconded by Ms. Schafer. Mr. Glover voted no. All remaining trustees voted yes. Motion carried.

RESOLUTION 05-19 TRANSFER FUNDS FROM GENERAL FUND (101) TO CAPITAL FUND (401): Ms. Fisher motioned to approve Resolution 05-19 Transfer Funds from General Fund (101) to Capital Fund (401), seconded by Ms. Bednarski. All trustees voted yes. Motion carried

RESOLUTION 06-19 ADVANCE OF FUNDS FROM COUNTY FISCAL OFFICER: Ms. Schafer motioned to approve Resolution 06-19 Advance of Funds from County Fiscal Officer, seconded by Ms. Stickney. All trustees voted yes. Motion carried.

MOTION TO APPOINT WILLIAM R. COSTELLO, JR., CPA AS FISCAL OFFICER FOR THE PERIOD 1/1/2020 THRU 12/31/2020: Ms. Bednarski motioned to appoint William R. Costello, Jr., CPA as Fiscal Officer for the period 1/1/20 thru 12/31/20, seconded by Ms. Schafer. All trustees voted yes. Motion carried

DIRECTOR REPORT: Mr. Mason referred to the activities in the Director's report. The board was updated on the video game theft ring by Mr. Matera. No vote occurred.

PERSONNEL REPORT: Ms. Fisher motioned approval of the December 2019 Personnel report, seconded by Ms. James. All trustees voted yes. Motion carried.

PRESIDENT'S REPORT: Ms. Schafer presented the following slate of officers for the 2020 year:

President:	Audra Bednarski
Vice President:	Melissa Stickney
Secretary:	Dave Sansone

COMMITTEE REPORTS:

Building & Grounds: No Report.

Personnel: No Report.

Finance: The committee met on November 25th, 2019 and reviewed the budget and finances.

5. **NEW BUSINESS:** None.

6. **EXECUTIVE SESSION:** Ms. Bednarski moved and Ms. James seconded to move into executive session to discuss employment of a public employee at 8:15 p.m.

Roll Call	
Melissa Stickney	Yes
Cynthia Schafer	Yes
Jennifer Fisher	Yes
Dan Glover	Yes
Audra Bednarski	Yes
Jill James	Yes
Absent:	
David Sansone	N/A

The board came out of executive session at 9:00 p.m.

7. **ADJOURNMENT:** There being no further business, the meeting adjourned at 9:01 p.m.

Cynthia Schafer
Cynthia Schafer, President

David C. Sansone
Dave Sansone, Secretary