Rocky River Public Library

Board of Trustees Meeting

Wednesday October 30, 2019.

The regular meeting of the Board of the Rocky River Public Library was held in the Library on Wednesday, October 30, 2019, at 7 p.m.

Present: Melissa Stickney, Jennifer Fisher, Cynthia Schafer, Jill James, David Sansone, and Audra Bednarski.

Absent: Dan Glover

Also Present: Jamie Mason (Director), Will Costello, CPA (Fiscal Officer), Trent Ross (Deputy Director), and Peter Matera (Support Services Manager)

1. **CALL TO ORDER:** Ms. Schafer called the meeting to order at 7:00 p.m.

2. **PUBLIC COMMENT:** None.

3. **COMMUNICATON:** None.

4. **BUSINESS OF THE BOARD**

APPROVAL OF THE SEPTEMBER 25, 2019 BOARD MEETING MINUTES: Ms. Schafer asked for any changes or corrections to the minutes of the September 25, 2019 board meeting. The new business section was changed to reflect no activity. Ms. Bednarski motioned to approve the September 25, 2019 meeting minutes as amended, seconded by Ms. Fisher. All trustees voted yes. Motion carried.

FISCAL OFFICER AND FINANCE COMMITTEE REPORT: Mr. Costello reported on the September 2019 financials. Ms. Stickney motioned to approve the September 2019 financials, seconded by Ms. James. All trustees voted yes. Motion carried.

GIFT REPORT: The Gift Report for September2019 reported cash gifts of $110 to the General Fund. Mr. Sansone motioned to approve the September 2019 gift report, seconded by Ms. James. All trustees voted yes. Motion carried.

APPROVE ELEVATOR REPAIR CONTRACT: Ms. Bednarski motioned approval of the elevator repair contract not to exceed $43,875, seconded by Ms. James. All trustees voted yes. Motion carried.

DIRECTOR REPORT: Mr. Mason referred to the activities in the Director's report. Mr. Mason informed the board of a patron who was asked to leave the library, the board discussed library code of conduct policy and Trent will reach out to other local libraries to research how they handle banning patrons. No vote occurred.

APPROVE 2020 CLOSING SCHEDULE: Ms. Schafer motioned to approve the 2020 Library closing schedule, seconded by Mr. Sansone. All trustees voted yes. Motion carried.

APPROVE 2020 CLOSING SCHEDULE: Ms. Schafer motioned to approve the 2020 Board meeting schedule, seconded by Mr. Sansone. All trustees voted yes. Motion carried.

PERSONNEL REPORT: Ms. Bednarski motioned approval of the September 2019 Personnel report, seconded by Ms. Fisher. All trustees voted yes. Motion carried.

PRESIDENT'S REPORT: No Report.

COMMITTEE REPORTS:

Building & Grounds: The committee met on October 4th, 2019 and went over the building assessment plan .

Personnel: No Report.

Finance: The committee met on October 21st, 2019 and reviewed the September finances.

5. **NEW BUSINESS:** None .

6. **ADJOURNMENT:** There being no further business, the meeting adjourned at 8:09 p.m.

Cynthia Schafer

Cynthia Schafer, President

David C. Sansone

Dave Sansone, Secretary