

Rocky River Public Library

Board of Trustees Meeting

Wednesday, October 27, 2021

The regular meeting of the Board of the Rocky River Public Library was held in the Auditorium of the Library on Wednesday, October 27, at 7:00 p.m.

Present: Melissa Stickney, Jill James, Audra Bednarski, Jennifer Fisher

Absent: Dan Glover, Dave Sansone, Cynthia Schafer

Also Present: Jamie Mason (Director), Will Costello, CPA (Fiscal Officer), Peter Matera (Support Services Manager), Trent Ross (Deputy Director), and Stacey Hayman (Outreach Coordinator)

1. **CALL TO ORDER:** Ms. Stickney called the meeting to order at 6:59 p.m.

2. **PUBLIC COMMENT:** No comment

3. **COMMUNICATION:** Stacey Hayman, Outreach Coordinator, updated the Board on the activities of the Outreach Department. Ms. Hayman highlighted multiple grants the Library was awarded. Ms. Hayman mentioned successful programs Outreach Services participated in including, the collaborative Community Reads programs that all Cuyahoga County libraries participated in, Common Grounds events, and the Rebecca Makkai author visit. Ms. Hayman reviewed the status of the Homebound Delivery service and building loans that Outreach regularly provided. Ms. Hayman informed the Board that the Library will soon be releasing a podcast. Concluding her report, Ms. Hayman exited the meeting at 7:22.

4. **BUSINESS OF THE BOARD**

APPROVAL OF THE SEPTEMBER 29, 2021 BOARD MEETING MINUTES: Ms. Stickney asked for any changes or corrections to the minutes of the September 29, 2021 Board meeting. Ms. Stickney motioned to approve the September 29, 2021 meeting minutes, seconded by Ms. Fisher. All trustees voted yes. Motion carried.

APPROVAL OF RESOLUTION 05-21 REQUESTING ADVANCES OF FUNDS FROM THE COUNTY FISCAL OFFICER: Ms. Stickney motioned and Ms. Fisher seconded approval of Resolution 05-21, Requesting Advances of Funds from the County Fiscal Officer. The roll was called; the vote resulted as follows:

Roll Call:

Audra Bednarski

Yes

Jennifer Fisher Yes

Jill James Yes

Melissa Stickney Yes

FISCAL OFFICER AND FINANCE COMMITTEE REPORT: Mr. Costello reported on the September 2021 financials. Mr. Costello informed the Board that the recent Cuyahoga County property tax appraisals do not affect the Library's revenue. The Library's voted millage remains the same regardless of the new appraisals. Ms. Bednarski motioned to approve the September 2021 financials, seconded by Ms. Fisher. All trustees voted yes. Motion carried.

GIFT REPORT: The Gift Report for September 2021 reported cash gifts of \$33.50 unrestricted to the General Fund. Ms. Stickney motioned to approve the September 2021 Gift Report, seconded by Ms. James. All trustees voted yes. Motion carried.

DIRECTOR'S REPORT: Mr. Mason referred to the activities in the Director's Report.

APPROVAL OF WILLIAM HENSON DONATION: Discussion of the William Henson donation was tabled until the next Building and Grounds Committee Meeting.

APPROVAL OF VICKI HEIGEL DONATION OF COWAN POTTERY: Ms. Fisher motioned to approve the Vicki Heigel donation of Cowan Pottery, seconded by Ms. Bednarski. All trustees voted yes. Motion carried.

APPROVAL OF 2022 BOARD OF TRUSTEE MEETING DATES: Ms. Fisher motioned to approve the 2022 Board of Trustee meeting dates, seconded by Ms. James. All trustees voted yes. Motion carried.

APPROVAL OF 2022 LIBRARY CLOSING DATES: Ms. Stickney motioned to approve the 2022 Library closing meeting dates as amended, seconded by Ms. James. All trustees voted yes. Motion carried.

APPROVAL OF THE PERSONNEL REPORT: Ms. Bednarski motioned to approve the September Personnel Report, seconded by Ms. Stickney. All trustees voted yes. Motion carried.

PRESIDENT'S REPORT: Ms. Stickney led a discussion on the Bylaws of the Board. Trustees were asked to submit additional feedback on the language surrounding the attendance and removal of a Trustee.

COMMITTEE REPORTS:

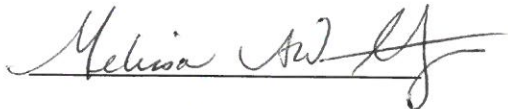
BUILDING & GROUNDS: No report.

PERSONNEL: Ms. Fisher reported that the committee is preparing for the Fiscal Officer review for the December meeting.


5. NEW BUSINESS:

APPROVAL TO ENTER INTO 48 MONTH CONTRACT WITH MERCURY ENERGY: Ms. James motioned to approve the Director entering into a 48-month contract with Mercury Energy beginning November 1, 2021 with the contingency that Mr. Mason verifies the renegotiating and no cancellation penalty clauses, seconded by Ms. Fisher. All trustees voted yes. Motion carried.

6. ADJOURNMENT: There being no further business, the meeting adjourned at 9:01 p.m.

A handwritten signature in black ink, appearing to read "Melissa Stickney", written over a horizontal line.

Melissa Stickney, President

A handwritten signature in blue ink, appearing to read "Dave Sansone", written over a horizontal line.

Dave Sansone, Secretary