JOB & CAREER RESOURCES ONLINE

AbilityJobs.com –
http://abilityjobs.com/

CareerBuilder.com –
http://www.careerbuilder.com

CareerOneStop –
http://www.careeronestop.org/

Cleveland.com Jobs –
http://www.cleveland.com/jobs

Indeed.com –
http://www.indeed.com

Monster.com –
http://www.monster.com

Occupational Outlook Handbook –
http://www.bls.gov/ooh/

Ohio Department of Jobs & Family Services –
http://jfs.ohio.gov/

Ohio Hiring Management System –
http://careers.ohio.gov/

Ohio Here to Help –
http://ohioheretohelp.ohio.gov/

Ohio Means Jobs –
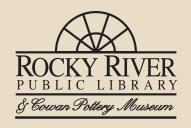https://jobseeker.ohiomeansjobs.monster.com/
SeekerGuidepost.aspx

Riley Guide –
http://www.rileyguide.com/

ROCKY RIVER PUBLIC LIBRARY

JOB & CAREER RESOURCES

LOOKING FOR A JOB? Changing career paths? Learning a new occupational skill? Let the Rocky River Public Library help you find the information and resources you need to unlock new job opportunities and discover your calling in life. From recommended job websites and resume-writing programs to books and free computer classes, RRPL is the place to start!

ROCKY RIVER
P U B L I C   L I B R A R Y
& Cowan Pottery Museum

Rocky River Public Library, 1600 Hampton Road, Rocky River, OH 44116
(440) 333-7610, www.rrpl.org

1-2017

DATABASE SOURCES

RRPL offers quality online sources to aid in your job search. To access these resources, visit http://www.rrpl.org, click on "Research Resources" on the left side navigation menu and choose "Employment Information" under the provided subject listing. You will need an RRPL card to access these resources remotely.

CAREER CRUISING

A comprehensive, self-directed web-based resource that focuses on five key career guidance needs: self-assessment, career exploration, post-secondary education planning, work search, and portfolio development. Includes resources on financial aid for those planning for college.

OPTIMAL RESUME

This resource offers a wide range of features and powerful tools that will teach job readiness skills, elevate professional development, and help you achieve strategic goals. Easily create professional-looking resumes and cover letters using customizable templates and share them via social networks. Practice real-time interviewing by utilizing the pre-recorded interview sessions and receive professional coaching to boost preparedness.

LEARNING EXPRESS WORKFORCE SKILLS

Contains modules to improve your workplace skills (e-mail, attitude, time management) as well as basic computer skills, high school equivalency and job test preparation, and resume and job search help.

RRPL MATERIALS

Try these Library sources for more job information:

NEWSPAPERS

The Plain Dealer, Akron Beacon Journal, Columbus Dispatch, Crain's Cleveland Business, Federal Jobs Digest.

BOOKS AND DVDS

Rocky River Public Library continually collects books on various job, employment and career topics such as What Color is Your Parachute?, Knock 'Em Dead Resumes, and Occupational Outlook Handbook.

RRPL PUBLIC COMPUTER LAB

In addition to 20 computers with high-speed Internet access, color printing, and a scanner, the RRPL computer lab offers a local job listing notebook that is updated daily and resume books available for checkout.

RRPL COMPUTER CLASSES

The Computer Training Department at Rocky River Public Library offers hands-on computer classes and special topic lecture classes such as the Computer Breakfast Series. Approximately 20 to 25 hands-on computer classes are offered monthly including introductory, Internet, Microsoft Office, and Photoshop class topics. Registration is required. Please visit http://www.rrpl.org/training/training.html for more information.