

Rocky River Public Library

Board of Trustees Meeting

Wednesday August 28, 2019.

The regular meeting of the Board of the Rocky River Public Library was held in the Library on Wednesday, August 28, 2019, at 7 p.m.

Present: Melissa Stickney, Jennifer Fisher, Cynthia Schafer, Dan Glover, David Sansone, and Audra Bednarski.

Absent: Jill James

Also Present: Jamie Mason (Director), Will Costello, CPA (Fiscal Officer), Trent Ross (Deputy Director), and Stacey Hayman (Outreach Services Coordinator)

1. **CALL TO ORDER:** Ms. Schafer called the meeting to order at 7:00 p.m.
2. **PUBLIC COMMENT:** None.
3. **COMMUNICATON:** Stacey Hayman, Outreach Services Coordinator, updated the board on her role as well as the Outreach Services Department highlights and accomplishments for the year.
4. **BUSINESS OF THE BOARD**

APPROVAL OF THE JULY 31, 2019 BOARD MEETING MINUTES: Ms. Schafer asked for any changes or corrections to the minutes of the July 31, 2019 board meeting. Ms. Stickney motioned to approve the July 31, 2019 meeting minutes, seconded by Ms. Bednarski. All trustees voted yes. Motion carried.

FISCAL OFFICER AND FINANCE COMMITTEE REPORT: Mr. Costello reported on the July 2019 financials. Ms. Schafer motioned to approve the July 2019 financials, seconded by Ms. Bednarski. All trustees voted yes. Motion carried.

GIFT REPORT: The Gift Report for July 2019 reported cash gifts of \$67,116.40 restricted to the Capital Fund. Mr. Sansone motioned, seconded by Ms. Fisher. All trustees voted yes. Motion carried.

DIRECTOR REPORT: Mr. Mason referred to the activities in the Director's report. Mr. Mason asked the board of trustees to review the strategic planning document. The board agreed to the wording of the mission statement but asked to have the vision statement revised. No vote occurred.

PERSONNEL REPORT: Ms. Stickney motioned approval of the July 2019 Personnel report, seconded by Ms. Fisher. All trustees voted yes. Motion carried.

RESOLUTION 03-19: Resolution to commend retiring Rocky River Public Library Employee Ann Jackson: Ms. Bednarski motioned approval of Resolution 03-19, seconded by Mr. Sansone. All trustees voted yes. Motion carried.

PRESIDENT'S REPORT: No Report.

COMMITTEE REPORTS:

Building & Grounds: The next meeting will be held October 4th at 4 p.m.

Personnel: No Report.

Finance: The committee met and reviewed the July finances.

5. **NEW BUSINESS:** None

6. **ADJOURNMENT:** There being no further business, the meeting adjourned at 8:49 p.m.



Cynthia Schafer, President



Dave Sansone, Secretary