

Rocky River Public Library

Board of Trustees Meeting

Wednesday June 26, 2019.

The regular meeting of the Board of the Rocky River Public Library was held in the Library on Wednesday, June 26, 2019, at 7 p.m.

Present: Melissa Stickney, Jill James, Jean McQuillan, Cynthia Schafer, Dan Glover, David Sansone, and Audra Bednarski.

Absent:

Also Present: Jamie Mason (Director), Will Costello, CPA (Fiscal Officer), Trent Ross (Deputy Director), and John Hosek

1. **CALL TO ORDER:** Ms. Schafer called the meeting to order at 7:00 p.m.
2. **PUBLIC COMMENT:** John Hosek wanted to extend a personal thank you on behalf of himself and the Rocky River Public Library Foundation to Ms. McQuillan for her 18 years of service to the Rocky River Public Library as a board member.

3. **COMMUNICATON:** None.

4. BUSINESS OF THE BOARD

RESOLUTION 02-19: Resolution to recognize the service of Ms. Jean McQuillan: Ms. Schafer presented a resolution to recognize the 18-year service and achievements of Ms. Jean McQuillan, outgoing board member. Ms. Bednarski motioned, seconded by Mr. Sansone. All trustees voted yes. Motion carried.

APPROVAL OF THE MAY 29, 2019 BOARD MEETING MINUTES: Ms. Schafer asked for any changes or corrections to the minutes of the May 29, 2019 board meeting. Ms. Schafer asked to capitalize Personnel Report and Ms. Stickney asked for a Finance section to be added to the committee reports. Ms. McQuillan motioned to approve the May 29, 2019 meeting minutes as amended, seconded by Ms. Stickney. All trustees voted yes. Motion carried.

FISCAL OFFICER AND FINANCE COMMITTEE REPORT: Mr. Costello reported on the May 2019 financials. Ms. McQuillan motioned to approve the May 2019 financials, seconded by Ms. Stickney. All trustees voted yes. Motion carried.

GIFT REPORT: The Gift Report for May 2019 reported no gifts received for the month of May.

APPROVAL OF RENEWAL OF BIBLIOTHECA SUPPORT CONTRACT: Ms. Stickney motioned and Ms. James seconded approval of renewing the Bibliotheca support contract for a sum not to exceed \$10,600. All trustees voted yes. Motion carried.

DIRECTOR REPORT: Mr. Mason referred to the activities in the Director's report.

PERSONNEL REPORT: Ms. Bednarski motioned approval of the May 2019 Personnel report, seconded by Mr. Sansone. All trustees voted yes. Motion carried.

PRESIDENT'S REPORT: Ms. Schafer reported six more applicants for the upcoming open board position, for a total of eight applicants. The board was informed of the board retreat to take place on August 3, 2019.

COMMITTEE REPORTS:

Building & Grounds: Nothing to Report.

Personnel: The committee continues to work on updated job descriptions for the Fiscal Officer and Director. Plan to vote on new job descriptions at the July board meeting.

Finance: The committee met and reviewed the May finances.

5. NEW BUSINESS: None

6. EXECUTIVE SESSION: Ms. Bednarski motioned and Ms. McQuillan seconded to move into executive session to discuss employment of a public employee at 8:02 p.m.

Roll Call

Audra Bednarski	Yes
Cynthia Schafer	Yes
Jean McQuillan	Yes
Dan Glover	Yes
Melissa Stickney	Yes
David Sansone	Yes
Jill James	Yes

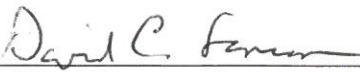
The board came out of executive session at 8:54 p.m.

Ms. Schafer motioned to increase Mr. Mason's yearly salary to \$110,000 retroactive to January 1, 2019. Ms. Bednarski seconded the motion. All trustees voted yes. Motion carried.

7. ADJOURNMENT: There being no further business, the meeting adjourned at 8:55 p.m.



 Cynthia Schafer, President



 Dave Sansone, Secretary