

Rocky River Public Library

Board of Trustees Meeting

Wednesday April 24, 2019.

The regular meeting of the Board of the Rocky River Public Library was held in the Library on Wednesday, April 24, 2019, at 7 p.m.

Present: Melissa Stickney, Jill James, Jean McQuillan, Cynthia Schafer, David Sansone, Dan Glover, and Audra Bednarski.

Absent:

Also Present: Jamie Mason (Director), Will Costello, CPA (Fiscal Officer), Trent Ross (Deputy Director)

1. **CALL TO ORDER:** Ms. Schafer called the meeting to order at 7:00 p.m.
2. **OATH OF OFFICE:** Ms. Schafer issued the Oath of Office to new incoming board member Jill James.
3. **PUBLIC COMMENT:** None.
4. **COMMUNICATON:** None.
5. **BUSINESS OF THE BOARD**

APPROVAL OF THE MARCH 27, 2019 BOARD MEETING MINUTES: Ms. Schafer asked for any changes or corrections to the minutes of the March 27, 2019 board meeting. Ms. McQuillan motioned to approve the minutes, seconded by Ms. Bednarski. All trustees voted yes. Motion carried.

FISCAL OFFICER AND FINANCE COMMITTEE REPORT: Mr. Costello reported on the March 2019 financials. Ms. Stickney motioned to approve the March 2019 financials, seconded by Ms. McQuillan. All trustees voted yes. Motion carried.

GIFT REPORT: The Gift Report for March 2019 reported cash gifts of \$30.80 to the General Fund. Ms. Bednarski motioned to approve the March gift report, seconded by Mr. Sansone. All trustees voted yes. Motion carried.

PARKING LOT PAVING PROJECT: Ms. McQuillan motioned approval of the parking lot paving project expenditure not to exceed \$49,950, seconded by Ms. James. All trustees voted yes. Motion carried.

DIRECTOR REPORT: Mr. Mason referred to the activities in the Director's report.

Personnel Report: Ms. Stickney motioned approval of the March 2019 Personnel report, seconded by Ms. Schafer. All trustees voted yes. Motion carried.

PRESIDENT'S REPORT: Ms. Schafer reported the upcoming open board position posting will open on May 1, 2019 for applicants with a deadline of May 30, 2019.

COMMITTEE REPORTS:

Building & Grounds: Nothing to Report.


Personnel: Met on April 14, 2019, reviewed job descriptions and hope to present proposed changes to the Fiscal Officer and Executive Director job descriptions soon.

6. **NEW BUSINESS:** Ms. Stickney updated the board on her new trustee training session.

7. **ADJOURNMENT:** There being no further business, the meeting adjourned at 7:47 p.m.



Cynthia Schafer, President



Dave Sansone, Secretary