

Rocky River Public Library

Board of Trustees Meeting

Wednesday September 26, 2018.

The regular meeting of the Board of the Rocky River Public Library was held in the Library on Wednesday, September 26, 2018, at 7 p.m.

Present: Melissa Stickney, Jean McQuillan, Cynthia Schafer, Dan Glover, Justin McCaulley, and Audra Bednarski.

Absent: David Sansone

Also Present: Jamie Mason (Director), Will Costello, CPA (Fiscal Officer), Megan Alabaugh (Teen Librarian), Michelle Hamilton (Practicum Student), and Greg Jackson (Building Services Manager).

1. **CALL TO ORDER:** Ms. Schafer called the meeting to order at 7:00 p.m.
2. **PUBLIC COMMENT:** None.
3. **COMMUNICATON:** Mr. Greg Jackson, Building Services Manager, presented highlights of the Building Services Department and discussed achievements and goals for the current year.

4. BUSINESS OF THE BOARD

APPROVAL OF THE AUGUST 29, 2018 BOARD MEETING MINUTES: Ms. Schafer asked for any changes or corrections to the minutes of the August 29, 2018 board meeting. A small change made to the Director Report paragraph. Ms. McQuillan motioned to approve the minutes as amended, seconded by Ms. Stickney. All trustees voted yes. Motion carried.

FISCAL OFFICER AND FINANCE COMMITTEE REPORT: Ms. McQuillan reported on the August 2018 financials. Mr. McCaulley motioned to approve the August 2018 financials, seconded by Ms. Bednarski. All trustees voted yes. Motion carried.

GIFT REPORT: The Gift Report for August 2018 reported cash gifts of \$95 to the General Fund. Ms. Schafer motioned, seconded by Ms. Stickney. All trustees voted yes. Motion carried.

RESOLUTION 5-18: Resolution authorizing an amendment to the 2018 appropriations. Mr. Costello presented an appropriations amendment to allow for spending from the Cowan Fund for 2018. Ms. Stickney motioned and Ms. Bednarski seconded. All trustees voted yes. Motion carried.

DIRECTOR REPORT: Mr. Mason referred to the activities in the Director's report. Megan Alabaugh provided details to the board on the use of 3-D printers in the Library including rules and restrictions as well as how to creatively engage the users.

PERSONNEL REPORT: Approval of Personnel Report for the following separations and appointments:

Separations:

- i. Mary Blesse – Circulation Assistant
- ii. Ann Posendek – Shelver
- iii. Lauren Hansgen – Curator/Historian

Appointments:

- i. Andrew Field – Adult Librarian
- ii. Greg Hatch – Curator/Historian
- iii. Gesmy Diaz – Computer Aide
- iv. Ryan Dickerson – Computer Aide
- v. Alexis Mangan – Computer Aide

Ms. Bednarski motioned, seconded by Ms. McQuillan. All trustees voted yes. Motion carried.

PRESIDENT’S REPORT: Nothing to Report.

COMMITTEE REPORTS:

Building & Grounds: Nothing to Report.

Personnel: Nothing to Report.

5. **NEW BUSINESS:** Nothing to Report.

6. **ADJOURNMENT:** There being no further business, the meeting adjourned at 8:19 p.m.



Cynthia Schafer, President



Dan Glover, Secretary