

Rocky River Public Library

Board of Trustees Meeting

Wednesday August 29, 2018.

The regular meeting of the Board of the Rocky River Public Library was held in the Library on Wednesday, August 29, 2018, at 7 p.m.

Present: Melissa Stickney, Jean McQuillan, Cynthia Schafer, Dan Glover, Justin McCaulley, and David Sansone.

Absent: Audra Bednarski.

Also Present: Jamie Mason (Director), Trent Ross (Deputy Director), Will Costello, CPA (Fiscal Officer), Angela Paterek (Training Manager)

1. **CALL TO ORDER:** Ms. Schafer called the meeting to order at 7:00 p.m.
2. **PUBLIC COMMENT:** None.
3. **COMMUNICATON:** Ms. Angela Paterek, Training Manager, presented highlights of the Training Department and discussed achievements and goals for the current year.
4. **BUSINESS OF THE BOARD**

APPROVAL OF THE JULY 25, 2018 BOARD MEETING MINUTES: Ms. Schafer asked for any changes or corrections to the minutes of the July 25, 2018 board meeting. Ms. McQuillan motioned to approve the minutes, seconded by Ms. Stickney. All trustees voted yes. Motion carried.

FISCAL OFFICER AND FINANCE COMMITTEE REPORT: Ms. McQuillan reported on the July 2018 financials. Mr. McCaulley motioned to approve the July 2018 financials, seconded by Mr. Sansone. All trustees voted yes. Motion carried.

GIFT REPORT: Nothing to Report.

INSURANCE RENEWAL: The renewal of insurance coverage thru Cincinnati Insurance Company for 2018-2019 years, with the elimination of off premise coverage in the amount of \$100,000, with a premium price not to exceed \$20,000. Ms. McQuillan motioned, seconded by Mr. McCaulley. All trustees voted yes. Motion carried.

DIRECTOR REPORT: Mr. Mason referred to the activities in the Director's report. A point of emphasis in the report is the Library's entrance into a water filtration contract with Pure Water Technologies in the amount of \$3,200 for five years. After the contract was entered into by Mr. Mason, a board member, Audra Bednarski, became aware of a potential conflict. She knows an employee of the water filtration company. This relationship did not impact Mr. Mason's decision to enter into the contract with Pure Water Technologies.

PERSONNEL REPORT: Approval of Personnel Report for the following separations and appointments:

Separations:

- i. Luke Heatwole – Computer Aide
- ii. Mark Mantz – Building Services
- iii. Lauren Hansgen – Curator/Historian

Appointments:

- i. Terry Angeline – Computer Aide
- ii. Greg Hatch – Curator/Historian

Adjustments:

- i. Sue Cooney – Shelver
- ii. Sharon Jagel - Shelver

Mr. McCaulley motioned, seconded by Mr. Sansone. All trustees voted yes. Motion carried.

PRESIDENT’S REPORT: Nothing to Report.

COMMITTEE REPORTS:

Building & Grounds: The committee met on August 13, 2018 to discuss the restroom project phase II and other various maintenance issues.

Personnel: Nothing to Report.

5. **NEW BUSINESS:** Nothing to Report.

6. **EXECUTIVE SESSION:** Ms. Stickney moved and Mr. McCaulley seconded to move into executive session to discuss legal and personnel matters at 8:28 p.m.

Roll Call

Melissa Stickney	Yes
Cynthia Schafer	Yes
Jean McQuillan	Yes
David Sansone	Yes
Dan Glover	Yes
Justin McCaulley	Yes

Absent:

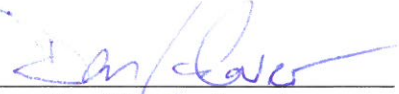
Audra Bednarski N/A

The board came out of executive session at 8:58 p.m.

7. ADJOURNMENT: There being no further business, the meeting adjourned at 8:58 p.m.



Cynthia Schafer, President



Dan Glover, Secretary