

Rocky River Public Library

Board of Trustees Meeting

Wednesday July 25, 2018.

The regular meeting of the Board of the Rocky River Public Library was held in the Library on Wednesday, July 25, 2018, at 7 p.m.

Present: Melissa Stickney, Jean McQuillan, Cynthia Schafer, Dan Glover. and David Sansone.

Absent: Audra Bednarski and Justin McCaulley.

Also Present: Jamie Mason (Director), Trent Ross (Deputy Director), Will Costello, CPA (Fiscal Officer), David Anderson, and Brian Dauterman.

1. **CALL TO ORDER:** Ms. Schafer called the meeting to order at 7:00 p.m.
2. **OATH OF OFFICE:** Ms. Schafer administered the oath of office to new incoming board member Melissa Stickney.
3. **PUBLIC COMMENT:** None.
4. **COMMUNICATON:** Mr. Brian Dauterman and Mr. David Anderson presented the updated version of the Rocky River Public Library's website.
5. **BUSINESS OF THE BOARD**

APPROVAL OF THE JUNE 27, 2018 BOARD MEETING MINUTES: Ms. Schafer asked for any changes or corrections to the minutes of the June 27, 2018 board meeting. Note to amend the minutes to add motion that occurred after executive session. Ms. McQuillan motioned to approve the minutes as amended, seconded by Mr. Sansone. Ms. Stickney abstains. All remaining trustees voted yes. Motion carried.

FISCAL OFFICER AND FINANCE COMMITTEE REPORT: Ms. McQuillan reported on the June 2018 financials. Mr. Sansone motioned to approve the June 2018 financials, seconded by Ms. Schafer. All trustees voted yes. Motion carried.

GIFT REPORT: The Gift Report for June 2018 reported cash gifts of \$390 to the General Fund and \$2,715 to the Cowan Fund. Ms. Schafer motioned, seconded by Ms. Stickney. All trustees voted yes. Motion carried.

DIRECTOR REPORT: Mr. Mason referred to the activities in the Director's report.

PERSONNEL REPORT: Approval of Personnel Report for the following separations and appointments:

Separations:

- i) Hannah Smith – Computer Aide, Part-Time

Ms. McQuillan motioned, seconded by Ms. Stickney. All trustees voted yes. Motion carried.

PRESIDENT'S REPORT: As new board president Ms. Schafer presented a few upcoming items she would like to address:

- i) Clarify board responsibilities.
- ii) Meet with each board member individually to discuss future goals and committee interests.
- iii) Board participation in the upcoming 90th anniversary.

COMMITTEE REPORTS:

Building & Grounds: Nothing to Report. Next meeting scheduled for the week of August 6, 2018.

Personnel: Nothing to Report.

6. NEW BUSINESS: Nothing to Report.

7. EXECUTIVE SESSION: Ms. McQuillan moved and Mr. Sansone seconded to move into executive session to discuss legal and personnel matters at 8:25 p.m.

Roll Call

Melissa Stickney Yes

Cynthia Schafer Yes

Jean McQuillan Yes

David Sansone Yes

Dan Glover Yes

Absent:

Justin McCaulley N/A

Audra Bednarski N/A

The board came out of executive session at 8:35 p.m.

Ms. McQuillan motioned to authorize Ms. Schafer, as Board president, to execute a mutual release and settlement agreement referencing the payment of a sum not to exceed thirty-eight thousand dollars (\$38,000), to be paid by Cincinnati Insurance Company, the Library's insurer, to Stephen Latza and his counsel. Seconded by Mr. Sansone. All trustees voted yes. Motion carried.

8. ADJOURNMENT: There being no further business, the meeting adjourned at 8:40 p.m.

Cynthia Schafer, President

Dan Glover, Secretary