

**Rocky River Public Library**

Board of Trustees Meeting

Wednesday October 24, 2018.

The regular meeting of the Board of the Rocky River Public Library was held in the Library on Wednesday, October 24, 2018, at 7 p.m.

Present: Melissa Stickney, Jean McQuillan, Cynthia Schafer, Justin McCaulley, and Audra Bednarski.

Absent: David Sansone, Dan Glover

Also Present: Jamie Mason (Director), Will Costello, CPA (Fiscal Officer), Trent Ross (Deputy Director)

1. **CALL TO ORDER:** Ms. Schafer called the meeting to order at 7:00 p.m.
2. **PUBLIC COMMENT:** None.
3. **COMMUNICATON:** None.
4. **BUSINESS OF THE BOARD**

**APPROVAL OF THE SEPTEMBER 26, 2018 BOARD MEETING MINUTES:** Ms. Schafer asked for any changes or corrections to the minutes of the September 26, 2018 board meeting. Ms. McQuillan motioned to approve the minutes, seconded by Mr. McCaulley. All trustees voted yes. Motion carried.

**FISCAL OFFICER AND FINANCE COMMITTEE REPORT:** Ms. McQuillan reported on the September 2018 financials. Ms. Bednarski motioned to approve the September 2018 financials, seconded by Ms. Stickney. All trustees voted yes. Motion carried.

**GIFT REPORT:** The Gift Report for September 2018 reported cash gifts of \$36.40 to the General Fund. Mr. McCaulley motioned, seconded by Ms. Schafer. All trustees voted yes. Motion carried.

**P.O. OVER \$10,000:** Mr. Ross requested board approval for payment of \$10,323 to cover the subscription to the Cleveland Plain Dealer Digital Microfilm. Ms. Stickney motioned, seconded by Mr. McCaulley. All trustees voted yes. Motion carried.

**DIRECTOR REPORT:** Mr. Mason referred to the activities in the Director's report. Mr. Mason updated the board on House Bill 736 (HB 736) that proposes a language change requiring approval of legislative body before a subdivision can levy a tax. Mr. Mason updated the board on his vision for the future organizational structure of the Rocky River Public Library.

**Approval of Restroom Renovation Bid Package:** No action taken.

**Approval of 2019 Closing Schedule:** Ms. Bednarski motioned to approve the 2019 Library closing schedule, seconded by Mr. McCaulley. All trustees voted yes. Motion carried.

**Approval of 2019 Board Meeting Schedule:** Ms. Bednarski motioned to approve the 2019 Board meeting schedule, seconded by Mr. McCaulley. All trustees voted yes. Motion carried

**PERSONNEL REPORT:** Approval of Personnel Report for the following separations and appointments:

**Separations:**

- i. Gesmy Diaz – Computer Aide
- ii. Sarah Goodman – Shelver
- iii. Daisha Gray – Building Services Assistant

**Appointments:**

- i. Molly McGirr Norris – Computer Aide
- ii. Leda Cina – Circulation Assistant

Mr. McCaulley motioned, seconded by Ms. McQuillan. All trustees voted yes. Motion carried.

**PRESIDENT’S REPORT:** Nothing to Report.

**COMMITTEE REPORTS:**

**Building & Grounds:** Nothing to Report.


**Personnel:** Nothing to Report.

5. **NEW BUSINESS:** Mr. McCaulley requested updates at future meetings on the Libraries progress obtaining grants.

Ms. Stickney asked for a website update. The website will be unveiled soon.

6. **ADJOURNMENT:** There being no further business, the meeting adjourned at 8:27 p.m.

  
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 Cynthia Schafer, President

  
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 Dan Glover, Secretary