

Rocky River Public Library

Board of Trustees Meeting

Wednesday, September 27, 2017

The regular meeting of the Board of the Rocky River Public Library was held in the Library on Wednesday, September 27, 2017, at 7 p.m.

Present: Audra Bednarski, Cynthia Schafer, John Hosek, Jean McQuillan

Absent: Dan Glover, Justin McCaulley, Dave Sansone

Also Present: Jamie Mason (Director) and Pam Ward (Business Manager)

- 1. CALL TO ORDER:** Mr. Hosek called the meeting to order at 7 p.m.
- 2. EXECUTIVE SESSION:** Mr. Hosek motioned to enter into Executive Session to discuss the performance of a public employee, seconded by Ms. McQuillan.

Roll Call

Audra Bednarski	Yes
Cynthia Schafer	Yes
John Hosek	Yes
Jean McQuillan	Yes

All trustees voted yes. Motion carried. The Board of Trustees moved into Executive Session at 7:02 p.m. Ms. McQuillan motioned to exit Executive Session at 9:02 p.m and return to public session, seconded by Ms. Schafer. All trustees voted yes. Motion carried.

3. BUSINESS OF THE BOARD

APPROVAL OF THE AUGUST 30, 2017 MINUTES: Mr. Hosek asked for any changes or corrections to the minutes of the August 30, 2017, board meeting. There being one correction, Ms. Bednarski motioned to approve the minutes as corrected, seconded by Ms. McQuillan. All trustees voted yes. Motion carried.

FISCAL OFFICER AND FINANCE COMMITTEE REPORT: Ms. McQuillan reported that there is no financial report due to the absence of our Fiscal Officer who is on medical leave. The Finance Committee will be meeting to cover issues as needed.

PERSONNEL REPORT: Mr. Mason presented the September 2017 Personnel Report. There was one separation, one adjustment and four appointments. Ms. Bednarski motioned to approve the September 2017 personnel report, seconded by Ms. McQuillan. All trustees voted yes. Motion carried.

DIRECTOR'S REPORT: Mr. Mason referred to the activities in the Director's report.

- Mr. Mason requested a motion to enter into a contract for \$10,350 with Total Line Refrigeration. Ms. Bednarski motioned to enter into a contract with Total Line Refrigeration, seconded by Ms. McQuillan. All trustees voted yes. Motion carried.
- Mr. Mason reviewed the status of the lower level restroom renovation project. He met with Feghali Brothers to review the project. Mr. Hosek requested acceptance of the bid with Feghali Brothers for \$134,000 and entering into a contract with Feghali Brothers for that same amount. Ms. Bednarski motioned to accept the bid from Feghali Brothers and authorize Mr. Mason to enter into a contract for that same amount. Ms. Schafer seconded the motion. All trustees voted yes. Motion carried.

PRESIDENT'S REPORT: none

COMMITTEE REPORTS:

Building & Grounds: No report

Personnel: The committee will meet on Tuesday, October 3 at 2 p.m.

4. **NEW BUSINESS:** none

5. **ADJOURNMENT:** There being no further business, the meeting adjourned at 9:20 p.m.

John Hosek, President

Dan Glover, Secretary